



**Board of Trustees  
Minutes of Regular Meeting  
Tuesday, October 7, 2025**

**5:00 P.M. | Board Room**  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

Board Members Present:

Ted Thran  
Sondra Condron  
Chris Shorten  
Michele Wagner  
Daniel Griffith

Board Members Absent:

None

Staff Members Present:

Peter Baratti  
Bill Peterson  
Cliff Simpson  
LaVonne Ghanavati  
Haley Freeman  
Jessica Kneefel  
Erik Novak

Staff Members Absent:

Bruce Scott

Others Present: Greg Reed

**1. Meeting called to order at 5:00 p.m. by Ted Thran.**

**2. Public Comment:** There was no public comment.

**3. District Manager's Report:** Vice Chair Shorten asked what the results were for OSHA. Peter said the plant had one significant finding in the scum pits for not having fall protection. The District will be fined for that finding at a reduced amount. Other smaller findings included emergency lighting updates and an eye wash station being moved.

Discussion followed regarding stormwater.

**4. Chairman's Comment:** There was no chairman's comment.

**5. Claims Review and Approval:** Trustee Condron asked about expense vs annual budget #46 (A/R Collection Expense). Staff explained it was a credit, not a deficit.

Vice Chair Shorten asked about the Pineview payment process through NIF's. Discussion followed. LaVonne said she would add a line to the account summary statement for better visibility.

**Motion: To approve the claims received in August 2025 in the amount of \$102,040.19 and the payroll-related expenses paid during August 2025 in the amount of \$228,350.21**

Made by: Chris Shorten

Seconded by: Michele Wagner

**Vote: Motion carried.**

Ayes: Thran, Condron, Wagner, Shorten, Griffith

Nays: None

Abstain: None

Absent: None



**6. Minutes of September 2nd, 2025 Regular Board Meeting:** There were no comments or discussion regarding the minutes.

**Motion:** To approve the minutes of the September 2<sup>nd</sup>, 2025 Regular Board Meeting.

Made by: Sondra Condrón

Seconded by: Dan Griffith

**Vote: Motion carried.**

Ayes: Thran, Condrón, Shorten, Wagner, Griffith

Nays: None

Abstain: None

Absent: None

**7. Douglas County Justice Center Annexation:** Erik Novak recommended that the Board approve the contract of service.

**Motion:** Motion to approve the contract of service from Douglas County of 57 acres located on Buckeye Road in Minden, APN 1320-28-000-045. All rules, regulations and requirements of MGSD are to be met and all fees paid.

Made by: Dan Griffith

Seconded by: Michele Wagner

**Vote: Motion carried.**

Ayes: Thran, Condrón, Wagner, Shorten, Griffith

Nays: None

Abstain: None

Absent: None

**8. Minden RV & Boat Storage Annexation:** Erik Novak recommended that the Board accept the application for the contract of service. Brandon Palmer described the nature of the project with the Board.

**Motion:** Motion to accept the petition for contract of service from Douglas County for 57 acres located on Buckeye Road in Minden, APN 1320-28-000-041 with the public hearing date for November 4, 2025 and to direct staff to publish the notice of public hearing. All rules, regulations and requirements of MGSD are to be met and all fees paid.

Made by: Dan Griffith

Seconded by: Sondra Condrón

**Vote: Motion carried.**

Ayes: Thran, Condrón, Wagner, Shorten, Griffith

Nays: None

Abstain: None

Absent: None



**9. Attorney-Client Conference:** Bill Peterson was not present at the meeting. Peter reported that Bill informed him he has a phone call scheduled with Douglas County’s attorney regarding the multimodal trail.

**10. Engineer’s Report:** Erik Novak reported that he finished reviewing the Justice Center and Boat & RV storage petitions for contract of service. They also have reviewed the Martin Creek Townhomes which are on the property recently annexed by Belly Acres. Discussion followed.

**11. Administrative Report by Staff:** The trustees scheduled a tour of the plant. Peter stated he will be taking a vacation.

**12. Board Comment:** There was no Board comment.

**13. Public Comment:** There was no public comment.

**14. Meeting adjourned 6:52 p.m.**

Approved by the Board of Trustees as presented on:

11/4/2025  
Date

By Halley Freeman  
Halley Freeman, District Secretary