



**Board of Trustees  
Minutes of Regular Meeting  
Tuesday, January 6, 2026**

**5:00 P.M. | Board Room**  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

Board Members Present:

Ted Thran  
Daniel Griffith  
Chris Shorten  
Michele Wagner  
Sondra Condron

Board Members Absent:

Staff Members Present:

Peter Baratti  
Bill Peterson  
Cliff Simpson  
LaVonne Ghanavati  
Haley Freeman  
Jessica Kneefel  
Erik Novak

Staff Members Absent:

Bruce Scott

Others Present: Greg Reed

**1. Meeting called to order at 5:00 p.m. by Ted Thran.**

**2. Public Comment:** There was no public comment.

**3. Chairman's Comment:** There was no chairman's comment.

**4. District Manager's Report:** Peter discussed the purchase of the new trickling filter pump. There were no further comments or discussion regarding the District Manager's report.

**5. Claims Review and Approval:** Trustee Condron expressed concern regarding the credit card fees. Staff informed the Board that utilities are not permitted to pass along credit card processing fees. LaVonne reported that she has been in discussions with Wells Fargo about reclassifying the District from a commercial business to a utility, which may help reduce the District's processing fees.

**Motion:** To approve the claims received in December 2025 in the amount of \$207,264.84 and the payroll-related expenses paid during November 2025 in the amount of \$202,262.32

Made by: Chris Shorten

Seconded by: Sondra Condron

**Vote: Motion carried.**

Ayes: Thran, Wagner, Shorten, Griffith, Condron

Nays: None

Abstain: None

Absent: None



**6. Minutes of January 6, 2026 Regular Board Meeting:** There were no comments or discussion regarding the minutes.

**Motion:** To approve the minutes of the January 6<sup>th</sup>, 2026 Regular Board Meeting.

Made by: Dan Griffith

Seconded by: Chris Shorten

**Vote: Motion carried.**

Ayes: Thran, Shorten, Wagner, Griffith

Nays: None

Abstain: Condron

Absent: None

**7. Designation of Auditor:** This item was continued to the March 3, 2026 Regular Board Meeting.

**Motion:** Motion to continue item #7 to the March 3, 2026 Regular Board Meeting

Made by: Chris Shorten

Seconded by: Michele Wagner

**Vote: Motion carried.**

Ayes: Thran, Wagner, Shorten, Griffith, Condron

Nays: None

Abstain: None

Absent: None

**8. Digester #1 Cleaning:** Peter discussed the project details with the Board. Trustee Condron inquired about the need for a resolution. Peter explained that the resolution was necessary to amend the budget, as the District has only \$100,000 remaining in the Repairs and Maintenance budget, and to ensure compliance with proper procedures for the auditors. Staff further clarified that by adopting the resolution, the Board would be authorizing the project to proceed.

**Motion:** Motion to augment the budget by \$99,000 for the purpose of funding Digester #1 cleaning services.

Made by: Sondra Condron

Seconded by: Michele Wagner

**Vote: Motion carried.**

Ayes: Thran, Wagner, Shorten, Griffith, Condron

Nays: None

Abstain: None

Absent: None

**9. Attorney-Client Conference:** Bill Peterson reported that the draft easement for the multimodal trail has been completed; however, the engineers have not yet reached agreement on the legal description. He also stated that the amendment to the Bently agreement has been finalized and forwarded to Bently. Bill confirmed that the District will release the requested property to Bently and, in return, has requested a contribution toward the electric pumping costs associated with delivering water to the reservoir.



Lastly, he provided an update on the insurance claim related to the breaker failure. Bill indicated that he will not become involved at this time but will step in if the company denies the claim.

**10. Engineer's Report:** Erik Novak provided an update for the interceptor rehab lining project. There were no further comments or discussion on the Engineer's Report.

**11. Administrative Report by Staff:** There were no comments or discussion regarding the Administrative Report.

**12. Board Comment:** There was no Board comment.

**13. Public Comment:** There was no public comment.

**14. Meeting adjourned 5:33 p.m.**

Approved by the Board of Trustees as presented on:

3/03/2026

Date

By Haley Freeman  
Haley Freeman, District Secretary