Board of Trustees
Minutes of Regular Meeting
Tuesday, April 7, 2026
5:00 P.M. | Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:	*Board Members Absent:*	*Staff Members Present:*	*Staff Members Absent:*
Ted Thran	None	Peter Baratti	Bruce Scott
Daniel Griffith		Bill Peterson	Cliff Simpson
Chris Shorten		Jessica Kneefel	
Michele Wagner		LaVonne Ghanavati	
Sondra Condron		Haley Freeman	
		Erik Novak	

Others Present: Greg Reed

1. Meeting called to order at 5:00 p.m. by Ted Thran.

2. Public Comment: There was no public comment.

3. Chairman's Comment: There was no chairman's comment.

4. District Manager's Report: Peter Baratti reviewed the manager's report with the Board. There were no further comments or discussion.

5. Claims Review and Approval: Vice Chair Shorten asked if everything was completed regarding the breaker failure. Peter reported that some cameras will be added to the locations of the switches for additional safety and visibility and the switchgear will be separated from the breaker.

Motion: To approve the claims received in February 2026 in the amount of $134,979.77 and the payroll-related expenses paid during February 2026 in the amount of $170,568.32.

Made by: Dan Griffith
Seconded by: Chris Shorten
Vote: Motion carried.
Ayes: Thran, Wagner, Shorten, Griffith, Condron
Nays: None
Abstain: None
Absent: None

6. Minutes of March 3, 2026 Regular Board Meeting: There were no comments or discussion regarding the minutes.

Motion: To approve the minutes of the March 3rd, 2026 Regular Board Meeting.

Made by: Sondra Condron
Seconded by: Michele Wagner
Vote: Motion carried.
Ayes: Thran, Shorten, Wagner, Griffith, Condron
Nays: None
Abstain: None
Absent: None

7. Q & D Construction CMAR: Erik Novak reported that Q & D has provided a guaranteed maximum price based on the scope of work which was discussed between RCI and MGSD. Vice Chair Shorten asked if the project would be working alongside NDOT, and Erik stated that the goal of the project was to complete the work prior to NDOT's overlay in case the District had to remove or replace any manholes that could be done beforehand. In this case, there wasn't going to be much excavation so the work shouldn't need to coincide with NDOT's work. He said the start date is beginning June 1st through October 25th.

Motion: Motion to approve the construction costs for the CMAR contract for Q&D Construction and to authorize the District Manager to enter into the contract.

Made by: Chris Shorten
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Wagner, Shorten, Griffith, Condron
Nays: None
Abstain: None
Absent: None

8. Monte Vista Townhomes: Erik reported that this is the portion on Turin Alley which was constructed last year. RCI completed their inspections and all conditions were met.

Motion: Motion approve the record drawings and mains for the Monte Vista Townhomes as prepared by Wilson Engineers, subject to the conditions outlined in the letter from Resource Concepts, Inc dated March 24, 2026. All rules, regulations, and requirements of MGSD are to be met and all

Made by: Michele Wagner
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Wagner, Shorten, Griffith, Condron
Nays: None
Abstain: None
Absent: None

9. MGSD Compensation Survey: Vice Chair Shorten inquired about the number of step increases that would be required to bring employees currently below midpoint up to midpoint. Haley Freeman explained that the adjustments would vary, generally ranging from one to three steps.

Vice Chair Shorten expressed concern regarding Phase 2, noting that he found it difficult to justify and that it appeared arbitrary. Haley Freeman explained that, based on standard compensation survey practices, it is customary to bring employees up to midpoint if they fall below it, but maintained that Phase 2 was optional.

Vice Chair Shorten then asked whether, if the Board did not approve Phase 2, the District Manager would have the authority to independently move employees below midpoint to midpoint. Haley confirmed that the District Manager would have that authority.

Vice Chair Shorten proposed bringing employees below midpoint up to midpoint and providing employees above midpoint with a full step increase to maintain morale and ensure fairness.

Chairman Thran acknowledged that the proposal would be costly but stated that he believed the employees deserved the increase. The Board agreed.

Motion: Motion to approve Phase 2 and, under Phase 3, grant a full step increase to employees not affected by Phase 2, and to approve the addition of Section 4.7.2 regarding salary surveys to the MGSD Personnel Manual.

Made by: Chris Shorten
Seconded by: Daniel Griffith
Vote: Motion carried.
Ayes: Thran, Wagner, Shorten, Griffith
Nays: Condron (*Condron's vote was not accurately captured in the meeting by the Chairman – discussion during the April 10th meeting clarified that she voted nay on this item*).
Abstain: None
Absent: None

11. Attorney-Client Conference: Bill Peterson reported that he reviewed the insurance claim related to the breaker failure payout, and discussion followed regarding the details of the claims process. He also reported that the Muller Lane easement language has been finalized, including provisions that assign no liability to the District and require District engineering oversight for any construction.

Mr. Peterson further reported that the Bently contract is currently under review by Bently and includes a provision for Bently to cover a portion of the District's pumping costs. Lastly, he noted that staff prepared an amendment to the Pineview project for reimbursement of administrative costs to the District.

12. Engineer's Report: Erik Novak went over the plan reviews that RCI completed for the District. There were no further comments or discussion.

13. Administrative Report by Staff: Haley Freeman reported that she spoke with Catherine regarding an update to the IGA between the District and GRGID. Catherine indicated that she may have an update available for the May 5th meeting.

Chairman Thran expressed appreciation for the reminder regarding an updated rate study. Discussion followed.

14. Board Comment: There was no Board comment.

15. Public Comment: There was no public comment.

16. Meeting adjourned 6:18 p.m.

Approved by the Board of Trustees as presented on:

5/05/26 By Haley Freeman.

Date Haley Freeman, District Secretary