Board of Trustees
Minutes of Regular Meeting
Tuesday, September 1, 2026
5:00 P.M. | Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:	*Board Members Absent:*	*Staff Members Present:*	*Staff Members Absent:*
Ted Thran	Michele Wagner	Peter Baratti	Bruce Scott
Chris Shorten		Erik Novak	Haley Freeman
Sondra Condron		Jessica Kneefel	
Dan Griffith		LaVonne Ghanavati	
		Bill Peterson	
		Cliff Simpson	

Others Present: Craig Olson, Alex Hampel, John Sheridan

1. Meeting called to order at 5:00 p.m. by Ted Thran.

2. Public Comment: There was no public comment.

3. Chairman's Comment: There was no chairman's comment.

4. District Manager's Report: Vice Chair Shorten asked about the Dam Inspection Report and how staff plans to address the findings. Peter said the rutting's have been filled in with base and washed aggregate was applied on top for drainage. Overall, the District received a positive inspection report from NDEP.

Trustee Condron asked about the capacity purchase from Pineview HOA. Mr. Baratti discussed the capacity purchase and provided information regarding anticipated future capacity purchases and their potential impact on the District.

5. Claims Review and Approval: Trustee Condron thanked LaVonne Ghanavati for increasing the bank fees budget to address needs identified during the previous budget year. Trustees Condron and Griffith asked questions regarding the new accounting software program and funding for digester cleaning, respectively. Discussion followed regarding the new ERP software.

Trustee Griffith thanked staff for their hard work.

Motion: To approve the claims received in June 2026 in the amount of $349,055.51 and the payroll-related expenses paid during June 2026 in the amount of $198,478.37

Made by: Dan Griffith
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Shorten, Griffith, Condron
Nays: None
Abstain: None
Absent: Wagner

Motion: To approve the claims received in July 2026 in the amount of $186,363.93 and the payroll-related expenses paid during July 2026 in the amount of $270,152.44

Made by: Dan Griffith
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Shorten, Condron, Griffith
Nays: None
Abstain: None
Absent: Wagner

6. Minutes of July 7, 2026 Regular Board Meeting: There was no discussion regarding the minutes.

Motion: To approve the minutes of the July 7th, 2026 Regular Board Meeting.

Made by: Sondra Condron
Seconded by: Chris Shorten
Vote: Motion carried.
Ayes: Thran, Griffith, Condron, Shorten
Nays: None
Abstain: None
Absent: Wagner

7. Construction Contract Award to Resource Development Company: Peter Baratti briefly reviewed the recommendation letter prepared by HDR. Craig Olson explained the bidding process and provided a breakdown of the respective bidders. Alex Hampel of RDC described the work RDC will perform for the project. Trustee Condron and Vice Chair Shorten asked questions regarding the project timeline and overall budget. Discussion followed.

John Sheridan commented on digester related expenses and suggested that the District investigate cost saving alternatives, as well as additional options with Bentley.

Motion: Motion to award the construction contract to Resource Development Company for the Concrete Rehabilitation Project in the amount of $2,687,400.00.

Made by: Chris Shorten
Seconded by: Dan Griffith
Vote: Motion carried.
Ayes: Thran, Shorten, Griffith, Condron
Nays: None
Abstain: None
Absent: Wagner

8. Gardnerville Ranchos Intergovernmental Agreement: Peter Baratti discussed Greg Reed's letter regarding the intergovernmental agreement and potential solutions for the billing process.

Chairman Thran asked Craig Olson how Tahoe-area PUDs and GIDs have utilized metering for sewer billing. Mr. Olson stated that he would investigate whether STPUD or STWA had implemented metering for this purpose.

John Sheridan commented that GRGID does not intend to reduce revenue to MGSD, but rather seeks to streamline the process for both entities.

Bill Peterson commented that both parties have valid considerations and provided background on how the original GRGID agreements were established. He agreed that potential options for streamlining the process should be further analyzed by Catherine Hansford.

Mr. Baratti noted that a subcommittee would be subject to public meeting noticing requirements similar to regular meetings and stated that the Board could consider forming a subcommittee with GRGID Board members.

Motion: Motion to continue discussions with Catherine Hansford and GRGID

Made by: Dan Griffith
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Shorten, Griffith, Condron
Nays: None
Abstain: None
Absent: Wagner

9. Attorney-Client Conference: Bill Peterson had nothing to report.

10. Engineer's Report: Erik Novak reported that Q&D is progressing with the MGSD Lining Phase II Project. Mr. Baratti stated that, based on documentation provided by MGSD staff, Q&D is addressing the issues identified in the transmission main and manholes.

Vice-Chair Shorten asked about the age of the system. Mr. Baratti and Mr. Simpson discussed the age and condition of the system in various areas and explained how Q&D is addressing the deterioration through lining of the transmission mains and manholes. Mr. Baratti noted that completing the lining work at this time will help avoid more extensive and costly repairs in the future, which could potentially require excavation of the highway.

11. Administrative Report by Staff: Trustees Thran and Condron asked staff about the conferences they attended.

12. Board Comment: There was no Board comment.

13. Public Comment: There was no public comment.

14. Meeting adjourned 5:51 p.m.

Approved by the Board of Trustees as presented on:

10/6/2026 By Haley Freeman.
Date Haley Freeman, District Secretary