NOTICE OF REGULAR MEETING

TUESDAY, October 6, 2026 5:00 PM.
BOARD ROOM, MGSD TREATMENT PLANT,
1790 HWY. 395, MINDEN, NV 89423

Wastewater Treatment for a Healthy Community and Environment

"Caring for the public health and safety by reliably collecting, treating, and disposing of sewage and wastewater through efficient, cost-effective, and eco-friendly means."

~ MGSD

AGENDA

1. **CALL TO ORDER**

2. **Public Comment** -- Discussion Only, Not For Possible Action
   - Public Comment is limited to three minutes per speaker unless the Board Chairman allows additional time.
   - Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

3. **Chairman's Comment** – Discussion Only, Not For Possible Action
   - Discussion may include comments and/or status of projects not covered under an agenda item.
     (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an action item)

4. **District Manager's Report** – For Possible Action
   - Discussion includes monthly report of activities, personnel matters, and progress of various projects.
   - Action Items may include matters needing immediate attention or resolution related to plant repairs, sewer line repairs, and any other matter of impact to public health and safety.

5. **Claims Review and Approval** – For Possible Action
   - Review and Approval of bills paid and claims received for August 2026.

6. **Minutes Approval** – For Possible Action
   - Approval of Minutes from the September 1, 2026 Regular Board Meeting.

7. **Attorney-Client Conference** – For Possible Action
   - Status Report of Ongoing Matters and Requests from District Staff and Board of Trustees

Note: The Board of Trustees reserves the right to interrupt the open meeting during this time and adjourn to a closed session for the purpose of having an attorney-client discussion regarding potential or existing litigation, pursuant to NRS 241.015(3)(b)(2). No action will be taken on an item discussed during a closed session.

8. **Engineer's Report** – For Possible Action
   - Action Items may include matters needing immediate attention or resolution related to line rehabilitation, line cleaning, and progress of various projects.

9. **Administrative Report by Staff** – For Possible Action
   - Action Items may include correspondence requiring immediate action or response by the Board.

10. Board Comment – Discussion Only, Not For Possible Action

- Discussion may include comments and/or status of projects not covered under an agenda item.

(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an action item)

11. Public Comment -- Discussion Only, Not For Possible Action

Public Comment is limited to three minutes per speaker unless the Board Chairman allows additional time.
Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

12. ADJOURNMENT

The MGSD Board reserves the right to hear any agenda item out of order, to combine two or more agenda items for consideration, and remove an item from the agenda or delay a discussion relating to any item on the agenda. Copies of supporting material are available online at www.mgsdistrict.org or can be requested from the Minden-Gardnerville Sanitation District Office located at 1790 Hwy. 395, Minden, NV 89423, by calling Haley Freeman or Jessica Kneefel at (775) 782-3546, or by email at Staff@mgsdistrict.org or at haley@mgsdistrict.org or at jessica@mgsdistrict.org. Any agenda item represented by an attorney must give written notice to the Minden-Gardnerville Sanitation District at least fifteen days prior to the meeting. **All persons attending the meeting are required to sign the guest register.** All meetings are recorded pursuant to NRS 241.035. NOTICE TO PERSONS WITH DISABILITIES: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office at (775) 782-3546 in advance of the meeting, so that arrangements may be conveniently made. This meeting notice is posted at the following locations: the Minden-Gardnerville Sanitation District; Douglas County Historic Courthouse Building; Gardnerville Post Office; Minden Post Office; and at https://notice.nv.gov

PLEASE DO NOT REMOVE UNTIL: 10/7/2026

Agenda Item 4

District Manager's Report

Items in this Section Include:

- ✓ *October 2026 District Manager's Report*
- ✓ *Capacity Report for September 2026*

BACK TO AGENDA

Minden Gardnerville Sanitation District
District Manager's Report
October 6, 2026

CAPACITY ALLOCATIONS/PURCHASES:

- 12.2 EDU's Sierra Buckeye Industrial Park. This was purchased on 8/3/26; it was accidentally left out in the previous report.

VENDORS AND CONTRACTS:

- None

WILL SERVES LETTERS ISSUED:

- None

STAFF/OFFICE ITEMS:

- Nick completed collections training.

MEETINGS ATTENDED AND SCHEDULED:

9/3 Pre-construction meeting with Town of Minden for a bathroom at Jake's Wetland
9/8 Weekly meeting with Q&D and RCI for interceptor Rehab Phase II
9/9 IT policy discussion with staff & DTS representative, Zach
9/14 Meeting with Breanna from HDR regarding Concrete Rehab Agreement
9/17 Pineview Estates monthly OEC meeting
9/18 Coordination meeting with HDR and RDC
9/21 GRGID Proposal meeting with Catherine Hansford and Haley
9/25 Dam Owner Safety Coordination Workshop

ONGOING PROJECTS IN THE DISTRICT:

- Village at Monte Vista
- Pineview Estates
- Interceptor Rehab Phase II: lining continuing on Hwy 88
- Assisted Town of Minden clean mud from well drill rig.

LINE REHABILITATION AND PLANT IMPROVEMENT PROJECTS:

- Electrical conduit and heat tape installation on Digester #3 piping (OSHA Correction).
- Have Lights Will Travel came on sit to provide quote for lighting in a few buildings.
- Overhead Garage Door adjusted the Belt Press building door, and the Warehouse door.
- Fall cleanup around the administrative building.

OTHER:

- None

Respectfully Submitted,
Peter V. Baratti, District Manager

BACK TO AGENDA

MONTHLY REPORT OF
CAPACITY SOLD
For the month of September 2026

Date	Project Name	Developer	Address	EDU's Sold	Existing EDU's	Amount Collected		Approved By	Comments
						Capacity	Total		
8/3/2026	Sierra Buckeye Industrial Park	336 Developers LLC	Multiple	12.20	0.00	$ 71,675.00	$ 71,675.00		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
						$ -	$ -		
			TOTAL EDU's SOLD	**12.200**		$ 71,675.00	$ 71,675.00		

BACK TO AGENDA

Agenda Item 5

Claims Review and Approval for August 2026

Items in this Section Include:

- ✓ *Claims received for the month of August 2026*

BACK TO AGENDA

MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Two Months Ending Monday, August 31, 2026

	YTD Actual **Fiscal 2027**	Budget **2027**	Remianing Budget $ **Variance**	Budget Spent % **Fiscal 2027**	Remaining Budget % **Fiscal 2027**
CAPITAL EXPENSES					
2 New Roofs - Plant Buildings	$0.00	$85,000.00	$85,000.00	0.00%	100.00%
Collection System Rehab	$419,866.74	$3,000,000.00	$2,580,133.26	14.00%	86.00%
One New Work Trucks	$0.00	$45,000.00	$45,000.00	0.00%	100.00%
Rehab Concrete in Primary Clarifier	$8,043.70	$1,700,000.00	$1,691,956.30	0.47%	99.53%
Plant PLC & Infrastucture Replacement	$3,225.00	$150,000.00	$146,775.00	2.15%	97.85%
Office Addition Design	$0.00	$100,000.00	$100,000.00	0.00%	100.00%
New ERP Software SAAS/Implementation	$48,011.72	$187,000.00	$138,988.28	25.67%	74.33%
Brush Cutter	$11,699.49		($11,699.49)	0.00%	0.00%
ARRA Reimbursement	$38,583.32	$77,167.00	$38,583.68	50.00%	50.00%
TOTAL	**$529,429.97**	**$5,344,167.00**	**$4,814,737.03**	**9.91%**	**90.09%**

BACK TO AGENDA

CHECK REGISTER - GENERAL
8/1/26 - 8/31/26

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
1	8/11/2026	Truvio	ACH-8/11/26-01	070126	15600-040	New ERP Software SAAS/Implementation	ExFlow AP Data Capture	$ 8,600.00
2	8/12/2026	A n C Precision Machining, Inc	6295	9731G	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 812.50
3	8/12/2026	BENTLY RANCH	6296	214643	50800-010	Sludge Removal	Biosolids	$ 418.46
4	8/12/2026	CINTAS	ACH-8/12/26-01	2000220518	50300-010	Safety Equipment & Supplies	First Aid Supplies	$ 759.72
5	8/12/2026	CINTAS	ACH-8/12/26-01	5348708218	50300-010	Safety Equipment & Supplies	First Aid Supplies	$ 40.32
6	8/12/2026	CINTAS	ACH-8/12/26-01	9382229550	50300-010	Safety Equipment & Supplies	First Aid Supplies	$ 234.00
7	8/12/2026	DTS	6297	36802	71500-010	IT/Tech Professional Services	IT Services	$ 936.66
8	8/12/2026	DTS	6298	17988	64400-010	Telephone	VOIP	$ 952.00
9	8/12/2026	AT&T MOBILITY	ACH-8/12/26-02	80126	64400-010	Telephone	CoGen Monitoring Line	$ 108.54
10	8/12/2026	Flyers Energy, LLC	ACH-8/12/26-03	CFS-4678712	51500-010	Truck & Auto Expense	Fuels	$ 372.60
11	8/12/2026	HDR, INC.	6299	1200854583	16800-070	Rehab Concrete in Primary Clarifier 1 & 2	Engineering Services	$ 8,043.70
12	8/12/2026	JOANA PEREZ	6300	957037	64330-010	Cleaning & Kitchen Supplies	Cleaning Services	$ 520.00
13	8/12/2026	JOANA PEREZ	6300	957038	64330-010	Cleaning & Kitchen Supplies	Cleaning Services	$ 650.00
14	8/12/2026	Liberty Process Equipment	6301	114226-IN	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 3,805.63
15	8/12/2026	N&S Tractor	6302	EP00168	15500-010	Plant System & Improvements	Equipment - Brush Cutter	$ 11,699.49
16	8/12/2026	NEVADA NEWS GROUP	6303	61596	64600-010	Advertising & Publication	Annual Fiscal Report Publishin	$ 197.25
17	8/12/2026	NEVADA NEWS GROUP	6303	61597	64600-010	Advertising & Publication	Bid Notice Publication	$ 905.00
18	8/12/2026	Nevada Seal & Pump	6304	NSP7545	50600-010	Repairs & Maintenance	Parts - Chesterton Seal	$ 4,340.48
19	8/12/2026	NV Energy	ACH-8/12/26-04	1790260808	50500-010	Utilities	Plant Energy	$ 11,555.00
20	8/12/2026	NV Energy	ACH-8/12/26-05	800260808	55300-010	Reservoir & Pump Utilities	Pump Station Energy	$ 86.99
21	8/12/2026	THE PARTS HOUSE	6305	252849	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 18.49
22	8/12/2026	THE PARTS HOUSE	6305	251660	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 137.12
23	8/12/2026	THE PARTS HOUSE	6305	251348	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 11.39
24	8/12/2026	THE PARTS HOUSE	6305	249395	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 190.85
25	8/12/2026	THE PARTS HOUSE	6305	249195	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 14.49
26	8/12/2026	POWER & CONTROL SOLUTIONS, INC.	ACH-8/12/26-06	1780	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 3,370.00
27	8/12/2026	POWER & CONTROL SOLUTIONS, INC.	ACH-8/12/26-06	1780	15600-030	Plant PLC & Infrastructure Replacement	Repairs and Maintenance	$ 1,170.00
28	8/12/2026	POWER & CONTROL SOLUTIONS, INC.	ACH-8/12/26-06	1780	15600-050	Trickling Filter Rehab-26-27	Repairs and Maintenance	$ 2,600.00
29	8/12/2026	SILVER STATE ANALYTICAL LABS, INC.	ACH-8/12/26-07	RN345189	52400-010	Lab Testing	Lab Analysis	$ 43.00
30	8/12/2026	SOUTHWEST GAS CORP	ACH-8/12/26-08	260812	50500-010	Utilities	SW Gas	$ 374.20
31	8/12/2026	Technology Unlimited	6306	398251	64300-010	Office Supplies & Expense	Check Scanner replacement part	$ 78.70
32	8/12/2026	Thatcher Company of Nevada, Inc.	ACH-8/12/26-09	2026400103611	50400-010	Processing Chemicals	Chlorine	$ 15,324.64

BACK TO AGENDA

CHECK REGISTER - GENERAL
8/1/26 - 8/31/26

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
33	8/12/2026	TOWN OF MINDEN	6307	080126	50500-010	Utilities	Water and Trash	$ 881.11
34	8/12/2026	Velosio	ACH-8/12/26-10	174491	15600-040	New ERP Software SAAS/Implementation	BC Implementation	$ 5,018.75
35	8/12/2026	Velosio	ACH-8/12/26-10	175075	15600-040	New ERP Software SAAS/Implementation	BC Implementation	$ 2,268.75
36	8/12/2026	Warren Averett Technology Group, LLC	ACH-8/12/26-11	86620	71500-010	IT/Tech Professional Services	Out of Scope	$ 165.00
37	8/12/2026	WESTERN INDUSTRIAL PARTS, INC.	6308	2608-167972	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 1,155.65
38	8/19/2026	Arc Generator Service	6315	3350	50600-010	Repairs & Maintenance	Annual Service	$ 1,950.00
39	8/19/2026	BENTLY RANCH	6309	214669	50800-010	Sludge Removal	Biosolids	$ 346.08
40	8/19/2026	Nevada State Bank	VISA-0826	AM071226	50700-010	Other Plant Expense	iPhone Storage	$ 2.99
41	8/19/2026	Nevada State Bank	VISA-0826	AM080326	64700-010	Travel & Per Diem	Tri State Per Diem	$ 35.83
42	8/19/2026	Nevada State Bank	VISA-0826	AM080326-2	64700-010	Travel & Per Diem	Tri State Per Diem	$ 8.95
43	8/19/2026	Nevada State Bank	VISA-0826	CS070226	50300-010	Safety Equipment & Supplies	Safety Boots	$ 259.24
44	8/19/2026	Nevada State Bank	VISA-0826	CS070626	65300-010	Office Equipment/Hardware	Tablet for Board Meeting	$ 499.99
45	8/19/2026	Nevada State Bank	VISA-0826	CS070726	52500-010	Lab Permitting	EPA	$ 112.75
46	8/19/2026	Nevada State Bank	VISA-0826	CS071326	50600-010	Repairs & Maintenance	Bobcat Equipment Rental	$ 2,738.96
47	8/19/2026	Nevada State Bank	VISA-0826	CS073026	50600-010	Repairs & Maintenance	Accusludge	$ 517.74
48	8/19/2026	Nevada State Bank	VISA-0826	CS073126	64330-010	Cleaning & Kitchen Supplies	Kitchen Supplies	$ 25.16
49	8/19/2026	Nevada State Bank	VISA-0826	AW070626	52300-010	Lab Supplies	Lab Supplies	$ 244.60
50	8/19/2026	Nevada State Bank	VISA-0826	JW080326	64700-010	Travel & Per Diem	Tri State Per Diem	$ 70.44
51	8/19/2026	Nevada State Bank	VISA-0826	EB072326	52300-010	Lab Supplies	Lab Supplies	$ 248.90
52	8/19/2026	Nevada State Bank	VISA-0826	EB073026	64330-010	Cleaning & Kitchen Supplies	Kitchen Supplies	$ 150.46
53	8/19/2026	Nevada State Bank	VISA-0826	EB080126	52300-010	Lab Supplies	Lab Supplies	$ 285.03
54	8/19/2026	Nevada State Bank	VISA-0826	LG070626	12800-010	Prepaid Expenses	ESRI GIS Software Renewal	$ 3,650.00
55	8/19/2026	Nevada State Bank	VISA-0826	LG070626-2	15600-040	New ERP Software SAAS/Implementation	Hougaard	$ 513.97
56	8/19/2026	Nevada State Bank	VISA-0826	LG070626-3	65300-010	Office Equipment/Hardware	Tablet for Board Meeting	$ 499.00
57	8/19/2026	Nevada State Bank	VISA-0826	LG071326	65400-010	Training/Education Admin	GFOA Class	$ 105.00
58	8/19/2026	Nevada State Bank	VISA-0826	LG072226	65310-010	Software Services	AAtrix 941 & SUTA Filing Fee	$ 29.84
59	8/19/2026	Nevada State Bank	VISA-0826	LG072826	64500-010	Postage	Postage	$ 20.99
60	8/19/2026	Nevada State Bank	VISA-0826	NQ071726	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 3.51
61	8/19/2026	Nevada State Bank	VISA-0826	NQ072126	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 48.18
62	8/19/2026	Nevada State Bank	VISA-0826	NQ072426	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 219.49
63	8/19/2026	Nevada State Bank	VISA-0826	NQ072926	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 95.51
64	8/19/2026	Nevada State Bank	VISA-0826	HM070626	65400-010	Training/Education Admin	GFOA Classes	$ 690.00

BACK TO AGENDA

CHECK REGISTER - GENERAL
8/1/26 - 8/31/26

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
65	8/19/2026	Nevada State Bank	VISA-0826	HM070826	50700-010	Other Plant Expense	Polaris Reg Renewal DMV	$ 60.00
66	8/19/2026	Nevada State Bank	VISA-0826	HM071326	65310-010	Software Services	Software Renewal	$ 20.00
67	8/19/2026	Nevada State Bank	VISA-0826	HM071526	64300-010	Office Supplies & Expense	Office Supplies	$ 119.94
68	8/19/2026	Nevada State Bank	VISA-0826	HM072926	65310-010	Software Services	Adobe	$ 69.99
69	8/19/2026	Nevada State Bank	VISA-0826	HM080326	64700-010	Travel & Per Diem	Tri State Per Diem	$ 28.91
70	8/19/2026	Nevada State Bank	VISA-0826	HM080326-2	64700-010	Travel & Per Diem	Tri State Per Diem	$ 7.32
71	8/19/2026	Nevada State Bank	VISA-0826	JS070626	50900-010	Operators Education/Training	Operator Training	$ 156.00
72	8/19/2026	Nevada State Bank	VISA-0826	KD070626	50900-010	Operators Education/Training	Operator Training	$ 156.00
73	8/19/2026	Nevada State Bank	VISA-0826	CC071426	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 345.26
74	8/19/2026	Nevada State Bank	VISA-0826	CC072426	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 127.26
75	8/19/2026	Nevada State Bank	VISA-0826	CC072926	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 89.87
76	8/19/2026	Nevada State Bank	VISA-0826	CC080326	64700-010	Travel & Per Diem	Tri State Per Diem	$ 156.82
77	8/19/2026	Nevada State Bank	VISA-0826	CC080326-2	64700-010	Travel & Per Diem	Tri State Per Diem	$ 40.05
78	8/19/2026	Nevada State Bank	VISA-0826	CC080326-3	64700-010	Travel & Per Diem	Tri State Per Diem	$ 30.42
79	8/19/2026	Nevada State Bank	VISA-0826	HM071526-2	64300-010	Office Supplies & Expense	Office Supplies	$ 75.84
80	8/19/2026	NUSYSTEMS, INC.	6310	28959	50500-010	Utilities	Alarm System Admin Fee	$ 25.00
81	8/19/2026	THE PARTS HOUSE	6312	253255	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 32.47
82	8/19/2026	THE PARTS HOUSE	6312	253794	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 135.00
83	8/19/2026	THE PARTS HOUSE	6312	253795	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 44.97
84	8/19/2026	Sani-Hut Company	6313	0341002-IN	15400-020	Collection System Rehab	Portable Restroom	$ 210.00
85	8/19/2026	WESTERN NEVADA SUPPLY	6314	42408555	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 48.42
86	8/19/2026	WESTERN NEVADA SUPPLY	6314	102415552	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 104.03
87	8/26/2026	Carson Valley Medical Center	ACH-8/26/26-01	81926	50700-010	Other Plant Expense	Medical Services for New Empl	$ 1,034.00
88	8/26/2026	Chevron and Texaco Business Card Services	ACH-8/26/26-02	114569997	51500-010	Truck & Auto Expense	Fuels	$ 48.03
89	8/26/2026	Flyers Energy, LLC	ACH-8/26/26-03	CFS-4697652	51500-010	Truck & Auto Expense	Fuels	$ 674.73
90	8/26/2026	GRAINGER	ACH-8/26/26-04	9049970891	50300-010	Safety Equipment & Supplies	Repairs and Maintenance	$ 942.55
91	8/26/2026	Hajoca Corporation	ACH-8/26/26-05	S015238226	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 44.85
92	8/26/2026	Hajoca Corporation	ACH-8/26/26-05	S015239999	50600-010	Repairs & Maintenance	Repairs and Maintenance	$ 9.96
93	8/26/2026	LEAF	ACH-8/26/26-06	20740995	65300-010	Office Equipment/Hardware	Copier Lease	$ 435.16
94	8/26/2026	POWER & CONTROL SOLUTIONS, INC.	ACH-8/26/26-07	1782	50600-010	Repairs & Maintenance	Power & Control Services	$ 3,038.00
95	8/26/2026	POWER & CONTROL SOLUTIONS, INC.	ACH-8/26/26-07	1782	15600-030	Plant PLC & Infrastructure Replacement	Power & Control Services	$ 975.00
96	8/26/2026	POWER & CONTROL SOLUTIONS, INC.	ACH-8/26/26-07	1782	15600-050	Trickling Filter Rehab-26-27	Power & Control Services	$ 2,470.00

BACK TO AGENDA

CHECK REGISTER - GENERAL
8/1/26 - 8/31/26

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
97	8/26/2026	SILVER STATE ANALYTICAL LABS, INC.	ACH-8/26/26-08	RN345265	52400-010	Lab Testing	Lab Analysis	**$ 35.00**
98	8/26/2026	SILVER STATE ANALYTICAL LABS, INC.	ACH-8/26/26-08	RN345416	52400-010	Lab Testing	Lab Analysis	**$ 43.00**
99	8/26/2026	SILVER STATE ANALYTICAL LABS, INC.	ACH-8/26/26-08	RN345343	52400-010	Lab Testing	Lab Analysis	**$ 66.00**
100	8/26/2026	SILVER STATE ANALYTICAL LABS, INC.	ACH-8/26/26-08	RN345344	52400-010	Lab Testing	Lab Analysis	**$ 100.00**
101	8/26/2026	SNELL & WILMER, LLP	ACH-8/26/26-09	3113866	71100-010	Legal	Legal Services	**$ 1,540.00**
102	8/26/2026	Thatcher Company of Nevada, Inc.	ACH-8/26/26-10	2026400103979	50400-010	Processing Chemicals	Chlorine	**$ 9,857.12**
103	8/26/2026	Velosio	ACH-8/26/26-11	173072	15600-040	New ERP Software SAAS/Implementation	BC Implementation	**$ 5,637.50**
104	8/26/2026	Warren Averett Technology Group, LLC	ACH-8/26/26-12	86724	65310-010	Software Services	Azure/Firewall	**$ 1,422.75**
105	8/26/2026	Warren Averett Technology Group, LLC	ACH-8/26/26-12	86682	71500-010	IT/Tech Professional Services	Out of Scope	**$ 502.20**
106	8/27/2026	Arc Generator Service	6316	3384	50600-010	Repairs & Maintenance	Service Call	**$ 1,610.25**
107	8/27/2026	Codale Electric Supply	6317	S010163757	50600-010	Repairs & Maintenance	Repairs and Maintenance	**$ 1,051.57**
108	8/27/2026	Codale Electric Supply	6317	S010163757.003	50600-010	Repairs & Maintenance	Repairs and Maintenance	**$ 193.24**
109	8/27/2026	WESTERN INDUSTRIAL PARTS, INC.	6318	2608-169354	50600-010	Repairs & Maintenance	Repairs and Maintenance	**$ 73.67**
110	8/28/2026	SILVER STATE ANALYTICAL LABS, INC.	ACH-08/28/26-01	RN345596	52400-010	Lab Testing	Lab Analysis	**$ 48.00**
111	8/31/2026	Q & D Construction	6319	17395-001	15400-020	Collection System Rehab	26 Sewer Rahab Phase II	**$ 396,662.99**
		Total Amount of ACH/Checks (50 ACH/Checks)						**$ 531,832.23**

Legend:

Capital Projects
New ERP Software Implementation

BACK TO AGENDA

CHECK REGISTER - PAYROLL
8/1/26 - 8/31/26

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
1	8/14/2026	JD	RET-8/14/26-01	081426	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - JD	**$ 445.53**
2	8/14/2026	JH	RET-8/14/26-02	081426	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - JH	**$ 86.16**
3	8/14/2026	FJ	RET-8/14/26-03	081426	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - FJ	**$ 386.99**
4	8/14/2026	TS	RET-8/14/26-04	081426	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - TS	**$ 364.48**
5	8/14/2026	SK	RET-8/14/26-05	081426	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - SK	**$ 76.68**
6	8/14/2026	Voya Financial	ACH-8/14/26-01	081426	20300-010	Accrued Payroll Taxes	457 Mutual Fund	**$ 3,570.00**
7	8/14/2026	Wells Fargo 941	ACH-8/14/26-DD	PIP187	20300-010	Accrued Payroll Taxes	FED 941 8/14/2026 STAFF	**$ 8,190.99**
8	8/14/2026	WF Used for Direct Deposit	ACH-8/14/26-DD	PIP182	10000-116	Cash - Payroll Checking - Wells Fargo	DD 8/14/2026 STAFF	**$ 48,948.04**
9	8/17/2026	Public Employees Retirement System	ACH-8/17/26-01	P0726	50200-010	Payroll Taxes & Employee Benefits	Monthly NV PERS - Jul 2026	**$ 61,075.06**
10	8/28/2026	Voya Financial	ACH-8/28/26-01	082826	20300-010	Accrued Payroll Taxes	457 Mutual Fund	**$ 3,720.00**
11	8/28/2026	Wells Fargo 941	ACH-8/28/26-941	PIP189	20300-010	Accrued Payroll Taxes	FED 941 8/28/2026 STAFF	**$ 8,246.47**
12	8/28/2026	WF Used for Direct Deposit	ACH-8/28/26-DD	PIP184	10000-116	Cash - Payroll Checking - Wells Fargo	DD 8/28/2026 STAFF	**$ 48,551.17**
13	8/31/2026	Wells Fargo 941	ACH-8/31/26-941	PIP188	20300-010	Accrued Payroll Taxes	FED 941 8/31/2026 BOARD	**$ 234.50**
14	8/31/2026	WF Used for Direct Deposit	ACH-8/31/26-BRD	PIP183	10000-116	Cash - Payroll Checking - Wells Fargo	DD 8/31/2026 BOARD	**$ 2,332.75**
		Total Amount of ACH (14 ACH)						**$ 186,228.82**

BACK TO AGENDA

MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Two Months Ending Monday, August 31, 2026

		YTD Actual **Fiscal 2027**	Budget **2027**	Remianing Budget $ **Variance**	Budget Spent % **Fiscal 2027**	Remaining Budget % **Fiscal 2027**
1	**PAYROLL**					
2	Salaries	$323,692.37	$1,626,055.00	$1,302,362.63	19.91%	80.09%
3	Payroll Taxes & Employee Benefits	$180,103.28	$1,054,436.00	$874,332.72	17.08%	82.92%
4	**TOTAL PAYROLL**	**$503,795.65**	**$2,680,491.00**	**$2,176,695.35**	**18.79%**	**81.21%**

BACK TO AGENDA

MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Two Months Ending Monday, August 31, 2026

		YTD Actual Fiscal 2027	Budget 2027	Remianing Budget $ Variance	Budget Spent % Fiscal 2027	Remaining Budget % Fiscal 2027
5	**OPERATIONAL EXPENSES**					
6	**PLANT EXPENSES**					
7	Safety	$2,835.57	$16,500.00	$13,664.43	17.19%	82.81%
8	Plant Supplies (Processing Chemicals)	$42,721.27	$174,142.00	$131,420.73	24.53%	75.47%
9	Utilities	$26,320.13	$200,000.00	$173,679.87	13.16%	86.84%
10	Repairs & Maintenance	$63,988.87	$400,000.00	$336,011.13	16.00%	84.00%
11	Mosquito Abatement		$5,000.00	$5,000.00	0.00%	100.00%
12	Other Plant Expense	$4,049.53	$6,500.00	$2,450.47	62.30%	37.70%
13	Sludge Removal	$2,772.84	$20,000.00	$17,227.16	13.86%	86.14%
14	Education	$312.00	$16,000.00	$15,688.00	1.95%	98.05%
15	**TOTAL O & P EXPENSES**	**$143,000.21**	**$838,142.00**	**$695,141.79**	**17.06%**	**82.94%**

BACK TO AGENDA

MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Two Months Ending Monday, August 31, 2026

	YTD Actual **Fiscal 2027**	Budget **2027**	Remianing Budget $ **Variance**	Budget Spent % **Fiscal 2027**	Remaining Budget % **Fiscal 2027**
16 COLLECTION EXPENSES					
17 Collection System - Supplies	$413.41	$6,000.00	$5,586.59	6.89%	93.11%
18 Collection System - Cleaning/ TV / Repair & Maintenance	$1,022.69	$10,000.00	$8,977.31	10.23%	89.77%
19 Truck & Auto Expense (Fuels)	$3,515.10	$13,000.00	$9,484.90	27.04%	72.96%
20 Other Collection System Expense	$1,838.00	$4,000.00	$2,162.00	45.95%	54.05%
21 TOTAL COLLECTION EXPENSES	**$6,789.20**	**$33,000.00**	**$26,210.80**	**20.57%**	**79.43%**

BACK TO AGENDA

MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Two Months Ending Monday, August 31, 2026

	YTD Actual Fiscal 2027	Budget 2027	Remianing Budget $ Variance	Budget Spent % Fiscal 2027	Remaining Budget % Fiscal 2027
22 LAB EXPENSES					
23 Lab Supplies	$1,121.70	$11,000.00	$9,878.30	10.20%	89.80%
24 Lab Testing	$1,615.00	$18,000.00	$16,385.00	8.97%	91.03%
25 Lab Permitting	$112.75	$3,000.00	$2,887.25	3.76%	96.24%
26 Lab Repairs & Maintenance		$10,500.00	$10,500.00	0.00%	100.00%
27 Other Lab Expenses		$1,000.00	$1,000.00	0.00%	100.00%
28 Pretreatment Testing		$1,500.00	$1,500.00	0.00%	100.00%
29 TOTAL LAB EXPENSES	**$2,849.45**	**$45,000.00**	**$42,150.55**	**6.33%**	**93.67%**

BACK TO AGENDA

MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Two Months Ending Monday, August 31, 2026

	YTD Actual **Fiscal 2027**	Budget **2027**	Remianing Budget $ **Variance**	Budget Spent % **Fiscal 2027**	Remaining Budget % **Fiscal 2027**
30 RESERVOIR/EFFLUENT EXPENSES					
31 Effluent Management - Repairs & Maintenance	$4,064.25	$18,000.00	$13,935.75	22.58%	77.42%
32 Effluent Management - Utilities	$174.81	$50,000.00	$49,825.19	0.35%	99.65%
33 TOTAL RERVOIR/EFFLUENT EXPENSES	**$4,239.06**	**$68,000.00**	**$63,760.94**	**6.23%**	**93.77%**

BACK TO AGENDA

MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Two Months Ending Monday, August 31, 2026

		YTD Actual **Fiscal 2027**	Budget **2027**	Remianing Budget $ **Variance**	Budget Spent % **Fiscal 2027**	Remaining Budget % **Fiscal 2027**
34	**GENERAL & ADMINISTRATIVE EXPENSES**					
35	Office Supplies & Expense	$642.46	$7,000.00	$6,357.54	9.18%	90.82%
36	Training/Education Expense	$1,344.99	$6,000.00	$4,655.01	22.42%	77.58%
37	Cleaning &Kitchen Supplies	$1,772.48	$12,000.00	$10,227.52	14.77%	85.23%
38	Statement Billing Supplies	$1,436.41	$9,500.00	$8,063.59	15.12%	84.88%
39	Bank Charges	$11,724.68	$35,000.00	$23,275.32	33.50%	66.50%
40	Telephone & Internet	$2,460.88	$27,000.00	$24,539.12	9.11%	90.89%
41	Postage	$1,822.85	$9,000.00	$7,177.15	20.25%	79.75%
42	Advertising & Publication	($3,974.50)	$9,000.00	$12,974.50	(44.16%)	144.16%
43	Software Services	$16,544.57	$80,000.00	$63,455.43	20.68%	79.32%
44	Travel & Per Diem	$5,592.41	$10,000.00	$4,407.59	55.92%	44.08%

BACK TO AGENDA

MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Two Months Ending Monday, August 31, 2026

	YTD Actual **Fiscal 2027**	Budget **2027**	Remianing Budget $ **Variance**	Budget Spent % **Fiscal 2027**	Remaining Budget % **Fiscal 2027**
45 Bad Debts		$1,000.00	$1,000.00	0.00%	100.00%
46 A/R Collection Expense		$2,500.00	$2,500.00	0.00%	100.00%
47 Insurance & Bonding	$24,592.28	$163,577.00	$138,984.72	15.03%	84.97%
48 Other Administration Expense	$1,138.28	$4,000.00	$2,861.72	28.46%	71.54%
49 Filing Fees & Permits	$1,760.00	$12,000.00	$10,240.00	14.67%	85.33%
50 Office Equipment (Hardware)	$1,934.86	$8,000.00	$6,065.14	24.19%	75.81%
51 TOTAL G&A	**$68,792.65**	**$395,577.00**	**$326,784.35**	**17.39%**	**82.61%**

BACK TO AGENDA

MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Two Months Ending Monday, August 31, 2026

		YTD Actual Fiscal 2027	Budget 2027	Remianing Budget $ Variance	Budget Spent % Fiscal 2027	Remaining Budget % Fiscal 2027
52	**PROFESSIONAL FEES**					
53	Legal	$4,220.38	$60,000.00	$55,779.62	7.03%	92.97%
54	Engineering	$7,028.75	$80,000.00	$72,971.25	8.79%	91.21%
55	IT/Tech Professional Services	$4,757.45	$32,000.00	$27,242.55	14.87%	85.13%
56	Accounting & Audit		$30,000.00	$30,000.00	0.00%	100.00%
57	**TOTAL PROFESSIONAL FEES**	**$16,006.58**	**$202,000.00**	**$185,993.42**	**7.92%**	**92.08%**
58	**TOTAL ALL OPERATIONS EXPENSES**	**$241,677.15**	**$1,581,719.00**	**$1,340,041.85**	**15.28%**	**84.72%**

BACK TO AGENDA

MINDEN-GARDNERVILLE

ACCOUNT SUMMARY STATEMENT

For the One Month Ending July 31, 2026

Line #	General Account	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
1	Balance 1st day of Month	$ 4,861,305.92	$ 6,367,362.30	$ -										
2	**Cash Receipts**													
3	User Fees	$ 799,682.83	$ 145,304.87											$ 944,987.70
4	Connection Fees													$ -
5	Capacity Fees (Includes Pineview $832,000)	$ 890,400.00	$ 105,579.40											$ 995,979.40
6	Permit Fee Income													$ -
7	Acreage Fees/Annexation Fee													$ -
8	Consolidated Tax (SCCRT)	$ 11,221.62	$ 11,221.62											$ 22,443.24
9	Ad Volorem	$ 451.98	$ 54,620.30											$ 55,072.28
10	Pass-Through Reimbursement	$ 2,005.50	$ 3,771.25											$ 5,776.75
11	Pineview Pass-Through	$ 212,533.20	$ 86,036.30											$ 298,569.50
12	GRGID Fixed & Variable	$ 215,268.31	$ 458,665.83											$ 673,934.14
13	Health Ins Reimbursement	$ 83.47	$ 83.47											$ 166.94
14	Misc Adjustment													$ -
15	**Wells Fargo Investment Interest**	**$ 27,574.88**	**$ 19,772.87**											**$ 47,347.75**
16	From Sweep Account													$ -
17	**Total Cash Receipts**	**$ 2,159,221.79**	**$ 885,055.91**		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,044,277.70**
18														
19	**Cash Paid Out**													
20	Capital Expenses	$ 41,026.72	$ 435,146.74											$ 476,173.46
21	Plant Expenses	$ 73,640.66	$ 69,359.55											$ 143,000.21
22	Collections Expenses	$ 3,276.69	$ 3,512.51											$ 6,789.20
23	Lab Expenses	$ 1,020.28	$ 1,829.17											$ 2,849.45
24	Reservoir/Effluent Expenses	$ 1,444.07	$ 2,794.99											$ 4,239.06
25	General & Administrative	$ 33,280.22	$ 35,512.43											$ 68,792.65
26	Payroll-Related Expenses													$ -
27	Pineview Pass-Through	$ 212,533.20	$ 86,036.30											$ 298,569.50
28	Professional Fees	$ 5,478.80	$ 10,527.78											$ 16,006.58
29	**Total Expenses**	**$ 371,700.64**	**$ 644,719.47**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,016,420.11**
30														
31	Prepaid Claims Increase/(Decrease) Net	$ 3,235.76												$ 3,235.76
32	Accrued Expenses	$ (34,642.71)												$ (34,642.71)
33														
34	Transfer to Other Accounts (Decrease)	$ (250,000.00)	$ (230,000.00)											$ (480,000.00)
36	**Total Balance last day of Month**	**$ 6,367,362.30**	**$ 6,377,698.74**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**		

BACK TO AGENDA

MINDEN-GARDNERVILLE

ACCOUNT SUMMARY STATEMENT

For the One Month Ending July 31, 2026

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
39	**Payroll Account**													
40	Balance 1st of Month	$ 30,409.40	$ 8,399.54											
41	Transfer from Checking	$ 250,000.00	$ 230,000.00											$ 480,000.00
42	**Interest**	**$ 66.66**	**$ 46.55**											**$ 113.21**
43		$ -												$ -
44	Payroll Expenses	$ (272,076.52)	($186,228.82)											$ (458,305.34)
45	**Balance Last day of Month**	**$ 8,399.54**	**$ 52,217.27**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
48	**LGIP POOL Account**													
49	**Balance 1st of Month**	**$ 1,238,990.64**	**$ 1,204,187.62**		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
50	Transfer from Checking													
51	**Interest Earned**	**$ 3,780.30**	**$ 3,838.00**	**$ -**										**$ 7,618.30**
52	ARRA Payment	$ (38,583.32)												($38,583.32)
53	Transfer to Other Accounts													
54	**Balance Last day of Month**	**$ 1,204,187.62**	**$ 1,208,025.62**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
56	**ARRA Bond Restricted**													
57	**Balance 1st of Month**	**$ 98,380.55**	**$ 98,680.72**		**$ -**		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
58	Transfer from Other Accounts													$ -
59	**Interest Earned**	**$ 300.17**	**$ 314.52**	**$ -**										**$ 614.69**
60	Transfer to Other Accounts													
61	**Balance Last day of Month**	**$ 98,680.72**	**$ 98,995.24**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
64	**MEEDER Investments**													
65	**Balance 1st of Month**	**$ 7,702,749.93**	**$ 7,730,239.17**		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
66	**Earned on Investments**	**$ 28,367.92**	**$ 28,402.35**											**$ 56,770.27**
67	Net Realized Gain/Loss													
68	Investment Fund Fees	$ (878.68)	$ (878.68)											$ (1,757.36)
69	Transfer to Other Accounts													
70	**Balance Last day of Month**	**$ 7,730,239.17**	**$ 7,757,762.84**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
71														
72	**Petty Cash**													
73	Balance 1st of Month	$ 500.00	$ 500.00											
74	Expenses													$ -
75	Reimbursements													$ -
76	**Balance Last day of Month**	**$ 500.00**	**$ 500.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
77														
78	**TOTAL CASH ALL ACCOUNTS**	**$ 15,409,311.53**	**$ 15,495,199.71**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
	Total Interest All Accounts	**$ 60,089.93**	**$ 52,374.29**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 112,464.22**

BACK TO AGENDA

Agenda Item 6

Minutes Approval

Items in this Section Include:

- ✓ *September 1st, 2026 Regular Meeting Minutes*

BACK TO AGENDA

Board of Trustees
Minutes of Regular Meeting
Tuesday, September 1, 2026
5:00 P.M. | Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:	*Board Members Absent:*	*Staff Members Present:*	*Staff Members Absent:*
Ted Thran	Michele Wagner	Peter Baratti	Bruce Scott
Chris Shorten		Erik Novak	Haley Freeman
Sondra Condron		Jessica Kneefel	
Dan Griffith		LaVonne Ghanavati	
		Bill Peterson	
		Cliff Simpson	

Others Present: Craig Olson, Alex Hampel, John Sheridan

1. Meeting called to order at 5:00 p.m. by Ted Thran.

2. Public Comment: There was no public comment.

3. Chairman's Comment: There was no chairman's comment.

4. District Manager's Report: Vice Chair Shorten asked about the Dam Inspection Report and how staff plans to address the findings. Peter said the rutting's have been filled in with base and washed aggregate was applied on top for drainage. Overall, the District received a positive inspection report from NDEP.

Trustee Condron asked about the capacity purchase from Pineview HOA. Mr. Baratti discussed the capacity purchase and provided information regarding anticipated future capacity purchases and their potential impact on the District.

5. Claims Review and Approval: Trustee Condron thanked LaVonne Ghanavati for increasing the bank fees budget to address needs identified during the previous budget year. Trustees Condron and Griffith asked questions regarding the new accounting software program and funding for digester cleaning, respectively. Discussion followed regarding the new ERP software.

Trustee Griffith thanked staff for their hard work.

Motion: To approve the claims received in June 2026 in the amount of $349,055.51 and the payroll-related expenses paid during June 2026 in the amount of $198,478.37

Made by: Dan Griffith
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Shorten, Griffith, Condron
Nays: None
Abstain: None
Absent: Wagner

BACK TO AGENDA

Motion: To approve the claims received in July 2026 in the amount of $186,363.93 and the payroll-related expenses paid during July 2026 in the amount of $270,152.44

Made by: Dan Griffith
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Shorten, Condron, Griffith
Nays: None
Abstain: None
Absent: Wagner

6. Minutes of July 7, 2026 Regular Board Meeting: There was no discussion regarding the minutes.

Motion: To approve the minutes of the July 7th, 2026 Regular Board Meeting.

Made by: Sondra Condron
Seconded by: Chris Shorten
Vote: Motion carried.
Ayes: Thran, Griffith, Condron, Shorten
Nays: None
Abstain: None
Absent: Wagner

7. Construction Contract Award to Resource Development Company: Peter Baratti briefly reviewed the recommendation letter prepared by HDR. Craig Olson explained the bidding process and provided a breakdown of the respective bidders. Alex Hampel of RDC described the work RDC will perform for the project. Trustee Condron and Vice Chair Shorten asked questions regarding the project timeline and overall budget. Discussion followed.

John Sheridan commented on digester related expenses and suggested that the District investigate cost saving alternatives, as well as additional options with Bentley.

Motion: Motion to award the construction contract to Resource Development Company for the Concrete Rehabilitation Project in the amount of $2,687,400.00.

Made by: Chris Shorten
Seconded by: Dan Griffith
Vote: Motion carried.
Ayes: Thran, Shorten, Griffith, Condron
Nays: None
Abstain: None
Absent: Wagner

8. Gardnerville Ranchos Intergovernmental Agreement: Peter Baratti discussed Greg Reed's letter regarding the intergovernmental agreement and potential solutions for the billing process.

BACK TO AGENDA

Chairman Thran asked Craig Olson how Tahoe-area PUDs and GIDs have utilized metering for sewer billing. Mr. Olson stated that he would investigate whether STPUD or STWA had implemented metering for this purpose.

John Sheridan commented that GRGID does not intend to reduce revenue to MGSD, but rather seeks to streamline the process for both entities.

Bill Peterson commented that both parties have valid considerations and provided background on how the original GRGID agreements were established. He agreed that potential options for streamlining the process should be further analyzed by Catherine Hansford.

Mr. Baratti noted that a subcommittee would be subject to public meeting noticing requirements similar to regular meetings and stated that the Board could consider forming a subcommittee with GRGID Board members.

Motion: Motion to continue discussions with Catherine Hansford and GRGID

Made by: Dan Griffith
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Shorten, Griffith, Condron
Nays: None
Abstain: None
Absent: Wagner

9. Attorney-Client Conference: Bill Peterson had nothing to report.

10. Engineer's Report: Erik Novak reported that Q&D is progressing with the MGSD Lining Phase II Project. Mr. Baratti stated that, based on documentation provided by MGSD staff, Q&D is addressing the issues identified in the transmission main and manholes.

Vice-Chair Shorten asked about the age of the system. Mr. Baratti and Mr. Simpson discussed the age and condition of the system in various areas and explained how Q&D is addressing the deterioration through lining of the transmission mains and manholes. Mr. Baratti noted that completing the lining work at this time will help avoid more extensive and costly repairs in the future, which could potentially require excavation of the highway.

11. Administrative Report by Staff: Trustees Thran and Condron asked staff about the conferences they attended.

12. Board Comment: There was no Board comment.

13. Public Comment: There was no public comment.

14. Meeting adjourned 5:51 p.m.

Approved by the Board of Trustees as presented on:

_____ By_____.
Date Haley Freeman, District Secretary

BACK TO AGENDA

Agenda Item 9

Administrative Report

Items in this Section Include:

- ✓ *Administrative Report for September 2026*

BACK TO AGENDA

Minden Gardnerville Sanitation District
Administrative Report
October 6, 2026

STAFF ITEMS:

- Haley was selected as an Advisory Board Member for the GFOA's Utility Finance Board. She will help identify emerging issues and priorities affecting utility finance professionals as well as contribute to the Forum's educational programs, professional resources and member initiatives. The seat is a two-year term, with only 8 seats available across the United States.

- Peter and Haley discussed the GRGID proposed terms sheet with Catherine Hansford regarding the intergovernmental agreement. Catherine is working on another IGA draft and billing methodology and anticipates a delivery date at the November 3rd Regular Board Meeting.

FOR YOUR INFORMATION:

- According to the FBI, Iranian state-sponsored hackers infiltrated more than 30 water systems in Minnesota and more than 100 water systems across 12 states, including Michigan, South Dakota, Georgia, New Jersey, Alabama, and Utah. The remaining states have not been publicly released due to security and investigative protocols.

  The attacks included changing passwords on programmable logic controllers (PLCs) which effectively locked operators out of the systems. As a result, affected facilities were required to disconnect their systems from the internet and operate their plants manually. The incident remains under investigation.

- STPUD reported they had an unknown substance enter their treatment plant which killed their beneficial bacteria. This affected their discharge requirements which caused them to hold primary and secondary effluent in emergency retention basins.

Administrative Projects:

- We are preparing to roll out our new ERP software, BC.

- FY 2025-2026 Audit has completed. Sorren CPA's were on site for 5 days.

UPCOMING ITEMS:

- Audited Financial Statements (December 1st Regular Board Meeting)

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